

Delphos Saint John's Junior High/High School
515 East Second Street Delphos, Ohio 45833
Phone: (419) 692-5371 / Fax: (419) 879-6874

Adam Lee - Principal

Alan Unterbrink - Guidance Counselor

Todd Schulte - Athletic Director

INTERNET ACCEPTABLE USE POLICY

The use of the internet and related technologies must be in support of education and research and consistent with the educational objectives of this school and the Diocese of Toledo.

No personal web pages may be maintained or viewed on school property.

Agreement Form

In order to ensure the proper use of technological resources, it is necessary that each user (and his/her parents, if the user is under 18 years of age) annually sign the Responsible Use of Technology Policy-User Agreement Form that is sent home at the beginning of each school year. The signed form must be on file at the school before Internet access is permitted. Signing the form indicates that the user will abide by the rules governing Internet and technology access as stated in this policy and the handbook as follows, including if and when using a personal mobile device is permitted on special circumstances.

ST. JOHN'S JUNIOR HIGH/HIGH SCHOOL RESPONSIBLE USE OF TECHNOLOGY POLICY

All schools must have on file a signed Responsible Use of Technology Policy - User Agreement Form for any student and/or adult (administrators, faculty and staff members, parents, volunteers, and other school affiliated adults) using a school's technology resources, school's Internet account, school-sponsored account, or personal account to access the Internet. All Internet access and use of other electronic communication technology is strictly limited to educational purposes. School personnel (administrators, faculty and staff members) are allowed to access personal accounts at school but are subject to responsible use provisions herein. St. John's Junior High/High School will adhere to the Children's Internet Protection Act. Individual schools may be further governed by the policies of the Data Acquisition Sites or other Internet Service Providers. The school has right of access to any electronic devices on school property. There shall be no reasonable expectation of privacy.

Internet Access - Acceptable Use Agreement
St. John's Junior High/High School
Delphos, Ohio

Please read this document carefully before signing. The signature page must be returned as part of the student/staff profile.

With Jesus, the Great Communicator, and in the spirit of our Christian tradition, we recognize that we live in a new media age, immersed in a new culture with an evolving language. We propose to make use of the most effective, most powerful means to communicate the integration of faith and culture, which is at the center of Catholic values and education.

Pastoral Instruction Document:

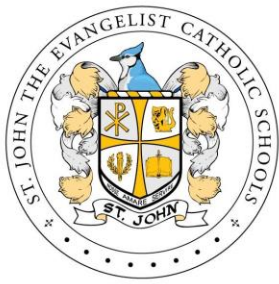
The use of new technologies presents new possibilities and challenges for the mission of the Church and Catholic education. The Church views emerging technologies as gifts of the Spirit to this age and challenges "God's faithful people to make creative use of new discoveries and technologies for the benefit of humanity and the fulfillment of God's plan for the world....." Aetatis Novae, #2, #3; Rome, 1992

In keeping with the mission of the Catholic Schools to promote values for a lifetime, the schools will instruct about and guard against inappropriate, unethical, and illegal use of the Internet by the student or adult user.

Internet access is available to students and teachers in St. John's Junior High/High School. We are very pleased to have Internet access, as we believe it offers valuable, diverse, and unique resources to both students and teachers. Our goal in providing this service is to promote educational excellence by facilitating resource sharing, innovation, and communication.

Access to the Internet will enable students to explore thousands of libraries, databases, and bulletin boards while exchanging messages with users throughout the globe. Student and staff users will be able to enhance communication and productivity and share information with the community, including parents, social service, government agencies, and businesses.

With access to computers, mobile devices, and people from around the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting. Families should be warned that some material



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obtained via the Net might contain items that are illegal, defamatory, inaccurate, or potentially offensive. On a global network it is impossible to control all materials, and an industrious user may discover controversial information, either by accident or deliberately. We firmly believe, however, that the benefits to students from online access far outweigh the possibility that users may procure material that is not consistent with our educational goals.

Successful operation of the building network facilities requires use of Internet resources be consistent with the St. John's Junior High/High School stated mission, goals, and objectives. All of the rules that apply to student conduct in school also apply when the students are off campus on field trips. The Internet offers many opportunities for virtual field trips to distant locations. It is important that students realize they act as ambassadors for their school in such encounters, and our policy states this explicitly.

It is the policy of St. John's Junior High/High School to: (a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].

The following guidelines are provided so that everyone is aware of personal responsibilities. Any user in violation of these provisions may have his or her account terminated and future access could be denied in accordance with the rules and regulations discussed during Internet training sessions. Key terms are as defined in the Children's Internet Protection Act.

To gain access to the Internet, all students of St. John's Junior High/High School must obtain parental permission and may attend a series of required Internet training sessions through their classes. The signature(s) at the end of this document is (are) legally binding and indicate(s) the party (parties) who signed has (have) read the terms and conditions carefully and understand(s) their significance.

Internet - Terms and Conditions

- 1.) A User is defined as any student, faculty, or staff member using the technology resources at St. John's Junior High/High School, Delphos.
- 2.) The network is provided to conduct research and communicate with others. Access to network services is given to users who agree to act in a considerate and responsible manner. Access is a privilege - not a right - that entails responsibility. Inappropriate use will result in a suspension or cancellation of Internet privileges. The system administrators, after consultation with the Pastor and/or Principal will deem what is inappropriate use, and their decision is final.
- 3.) The system administrators will make every attempt to honor privacy. There is an acknowledged tradeoff between privacy and the need to gather information insuring system integrity and responsible use of the system. A log may be kept of all Internet use by students, faculty, staff, and administration.
- 4.) The school administration, faculty, and/or staff may request the system administrator to deny, revoke, or suspend specific user accounts.
- 5.) Users are expected to abide by generally accepted rules of network etiquette and conduct themselves in a responsible, ethical, and polite manner while online. Disruptive or disturbing behavior, use of vulgar, obscene, or bigoted language or materials will be handled as disciplinary issues.
- 6.) Users are not permitted to use the computing resources for commercial purposes, product advertising, or political campaigning.
- 7.) Users are not permitted to transmit, receive and/or submit, or publish any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, offensive, cyber bullying or illegal materials.
- 8.) To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information. Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors. Subject to staff supervision, technology protection measures may be disabled or, in the case of minors, minimized only for bona fide research or other lawful purpose. YouTube Videos and Facebook will be unblocked for educational purposes and use only.
- 9.) Physical or electronic tampering with computer or mobile device resources is not permitted. Intentionally damaging computers, computer systems, operating systems, or computer networks will result in cancellation of privileges.
- 10.) To the extent practical, steps shall be taken to promote the safety and security of users of the St. John's Junior High/High School online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Specifically, as required by the Children's Internet Protection Act, prevention of



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inappropriate network usage includes: (a) unauthorized access, including so-called 'hacking' and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

- 11.) Users must respect all copyright laws that protect software owners, artists, and writers. Plagiarism in any form will not be tolerated.
- 12.) Security on any computer system is a high priority, especially when the system involves many users.
 - a. Users should notify a system administrator if a problem or potential bypass of security systems is detected. Users should not demonstrate the problem to others.
 - b. Using someone else's password or trespassing in another's folders, work, or files is prohibited.
 - c. Attempts to log on to the Internet as someone else may result in cancellation of user privileges.
- 13.) St. John's Junior High/High School, Delphos makes no warranties of any kind, whether expressed or implied, for the service it is providing. St. John's Junior High/High School assumes no responsibility or liability for any phone charges, line costs, nor usage fees, nor for any damages a user may suffer. This includes loss of data resulting from delays, non-deliveries, misdeliveries, or service interruptions caused by one's own negligence or user errors or omissions. Use of any information obtained via the Internet is at the user's own risk. St. John's Junior High/High School specifically denies any responsibility for the accuracy or quality of information obtained through its services.
- 14.) Exemplary behavior is expected on virtual field trips. When visiting locations on the Internet or using communication tools, users must conduct themselves as representatives of their school. They must abide by the rules/policies of any sites they visit. Conduct that is in conflict with responsibilities outlined in this document will lose network privileges.
- 15.) Network systems administration may update technology use policies when new or changing technology warrants.
- 16.) It shall be the responsibility of all members of the St. John's Junior High/High School staff to supervise and monitor usage of the online computer network and access to the Internet in accordance with this policy and the Children's Internet Protection Act.
- 17.) Signed acceptable use forms will be kept on file. Please refer to the Technology Policy in the Parent/Student Handbooks.

Any violation(s) may result in a loss of computer access, as well as other disciplinary or legal action. Users are considered subject to all local, state, and federal laws.

DISCIPLINARY ACTION

The school may take disciplinary action against school personnel, including students, who violate the Responsible Use of Technology Policy or other school diocesan policies by means of inappropriate use of technology. Disciplinary action may also be taken against those who use telecommunication devices to cause mental or physical distress to other members of the school community, whether these incidents take place on or off the school property. Disciplinary action taken by school authorities may include revocation of access to technological resources, suspension, expulsion, and/or possible legal action.

I have personally read, understood, and agree to the guidelines contained in the Delphos Saint John's Junior High/High School Handbook. While enrolled in DSJ, I agree to cooperate with these standards to the fullest extent. **Cut-off and return this section to the Junior High/High School Office, when the policy has been understood and completed.**

Student Signature

Grade

Date

As a parent(s)/guardian(s), I have read the Delphos Saint John's Junior High/High School Handbook. I will cooperate with the school in its endeavor to maintain these high Christian standards.

Parent(s)/Guardian(s) Signature

Date

This agreement letter must be signed by both student(s) in grades 7 - 12 and the parent(s)/guardian(s) and returned to the Junior High/High School Office, by the end of the Second Week of School. Thank you for your cooperation.